



MANTENO OKTOBERFEST 2011 Street Vendors Application

Set-up Time: Friday, September 23, 2011 at 3 PM
Opening Time: Saturday, September 24, 2011 at Noon

Opening Time: Friday, September 23, 2011 at 5 PM
Opening Time: Sunday, September 25, 2011 at Noon

Please review entire document paying close attention to the rules of engagement for all vendors. Complete the application form and required documents with a return date no later than August 1, 2011. Booths will be reserved on a first come first, served basis with restrictions on types of foods served.

Permits and Insurance Certificates:

- All concessionaires must provide a Certificate of Insurance verifying current Commercial General Liability (including product and completed operations liability) with a minimum line of \$1,000,000 per occurrence. **Certificate of Insurance must be returned with your application.** Certificate of insurance must include the following insured's for this event:

The Village of Manteno
Manteno Oktoberfest, Inc.

Rules and Regulations:

- The Oktoberfest Committee reserves the right to reject any application request. Payment will be returned with any rejected application.
- All vendors will receive a notice of acceptance or denial of requested space from the Manteno Oktoberfest Committee.
- The Oktoberfest Committee and the Village of Manteno will not be held responsible for any loss of goods or damage to property or be responsible for any injuries to vendors.
- Spaces provided are 10' x 10'. All vendors must provide their own tents and all displays must fit inside your assigned space. NO EXCEPTIONS!
- Vendors may stay open as late as the carnival on Friday and Saturday nights if they have lights. Otherwise, they must close at sundown both nights.
- Vendors may sell only items approved their applications.
- Due to new landscaping, supply trailer parking is limited. No parking is permitted on the street.
- There will be no refunds for canceling any application.

The undersigned has read the rules and regulations, which are part of this contract, and by signature below agrees to adhere and abide by all the terms and conditions outlined in this contract. This agreement shall be construed pursuant of the laws of the state of Illinois.

Print Name _____ Signature _____ Date _____



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Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Please list the types of items you plan to sell: (information, games, sunglasses, toys, purses, etc.)

1. _____
2. _____
3. _____
4. _____
5. _____

Please indicate which booth:

Non-profit - \$25 Manteno Chamber Members - \$50 Other - \$100

Please indicate number of 10'x10'booths:

One Two Three Four Five

Please indicate electrical needs:

110v/20amp - \$50 No electric needed

Items that must be included for your application to be complete: *All items must be received before August 1, 2011*

- Certificate of Insurance
- Payment for booth(s) and electric

Send to:

Manteno Oktoberfest
Street Vendor Application
P.O. Box 643
Manteno, IL 60950

www.mantenooktoberfest.com

Contact Dorothy Usrey (815)735-8522 with any questions