



MANTENO OKTOBERFEST 2011 Food Vendors Application

Set-up Time: Friday, September 23, 2011 at 10 AM
Opening Time: Saturday, September 24, 2011 at Noon

Opening Time: Friday, September 23, 2011 at 5 PM
Opening Time: Sunday, September 25, 2011 at Noon

Please review entire document paying close attention to the rules of engagement for all vendors. Complete the application form and required documents with a return date no later than August 1, 2011. Booths will be reserved on a first come first, served basis with restrictions on types of foods served.

Permits and Insurance Certificates:

- It is the vendor's responsibility to obtain the proper Kankakee County Health Department permits.
Kankakee Health Department Licenses
2390 W. Station St.
Kankakee, Illinois 60901
815-937-3560
- Kankakee County Health Department permits must be displayed in your booth during the entire fest. There will be no refunds of application fees if your license is revoked at any time during the fest.
- All vendors must provide a Certificate of Insurance verifying current Commercial General Liability (including product and completed operations liability) with a minimum line of \$1,000,000 per occurrence. ***Certificate of Insurance must be returned with your application.*** Certificate of insurance must include the following insured's for this event:
The Village of Manteno
Manteno Oktoberfest, Inc.

Rules and Regulations:

- The Oktoberfest Committee reserves the right to reject any application request. Payment will be returned with any rejected application.
- All vendors will receive a notice of acceptance or denial of requested space from the Manteno Oktoberfest Committee.
- The Oktoberfest Committee and the Village of Manteno will not be held responsible for any loss of goods or damage to property or be responsible for any injuries to vendors.
- All vendors must have a #10 fire extinguisher on sight in order to sell hot food.
- Booth spaces are 10' x 10' and all vendors must furnish their own tents. All equipment must fit inside your booth as space is limited.
- Vendors will furnish their own beverages to sell, if desired. Water will be available from a spigot for general use.
- Vendors may sell only items approved their applications.
- Due to new landscaping, supply trailer parking is limited. No parking is permitted on the street.
- For vendors using trailers, only one trailer per business (preferably the side serve type).
- There will be no refunds for canceling any application.
- No outside vendor may sell corn dogs, cotton candy, or popcorn.
- Grease disposal is your responsibility. Do not use garbage cans or port-a-potties.

The undersigned has read the rules and regulations, which are part of this contract, and by signature below agrees to adhere and abide by all the terms and conditions outlined in this contract. This agreement shall be construed pursuant of the laws of the state of Illinois.

Print Name _____ Signature _____ Date _____



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Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Please list ALL food items and prices you plan to sell:

Each vendor is limited to five items. *Please be aware that corn dogs, cotton candy or popcorn are not allowed.*

Food Item	Price
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____

Please indicate which booth:

10'x10' - \$350 10'x20' - \$525 Trailer - \$525 Size _____ End Opening Side Opening

Please indicate electrical needs:

110v/20amp - \$75 220v/50amp - \$125

Security Deposit: \$100.00

Items that must be included for your application to be complete: All items must be received before August 1, 2011

- Manteno Oktoberfest Food Vendor Application
- Certificate of Insurance
- Payment for booth, electric, and security deposit

Send to:

Manteno Oktoberfest
Food Vendor Application
P.O. Box 643
Manteno, IL 60950

www.mantenooktoberfest.com

Contact Dorothy Usrey (815)735-8522 with any questions